

**BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS,
LAND SURVEYORS, CERTIFIED INTERIOR DESIGNERS
AND LANDSCAPE ARCHITECTS MEETING**

MINUTES

The Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on March 12, 2003, at the Department of Professional and Occupational Regulation, 3600 West Broad Street, Richmond, Virginia, with the following members present

Architects

Robert A Boynton
John S Clark, Jr
David L May, Jr (arrived at 9 19 a m)

Landscape Architects

William M Davenport
Ralph B Higgins

Professional Engineers

Stanley C Harris
Ronald G Helton

Interior Designers

Susan S Orange
Carole R Renmark

Land Surveyors

Doyle B Allen
John M Elkin, Jr
John R McAden

Board member Richard N Davenport was not present at the meeting

Staff present for all or part of the meeting were

Louise Fontaine Ware, Director
Sandra Whitley Ryals, Chief Deputy Director
Karen W O'Neal, Deputy Director of Regulatory Programs
James L Guffey, Deputy Director of Enforcement
Mark N Courtney, Executive Director
Bonnie Rhea Adams, Director of Administrative Proceedings
Earlyne Perkins, Legal Assistant
Victoria Traylor, Legal Assistant
Trisha L Henshaw, Administrative Assistant

William A Diamond, Assistant Attorney General for the Office of the Attorney General, appeared telephonically for a portion of the meeting

Finding a quorum of the Board present, Mr Higgins, Chair, called the meeting to order at 9 10 a m

Call to Order

Mr W Davenport moved to approve the agenda as written Mr Boynton seconded the motion which was unanimously approved by members Allen, Boynton, Clark, W Davenport, Elkin, Harris, Helton, Higgins, McAden, Orange, and Renmark

Approval of
Agenda

Mr W Davenport moved to approve the minutes from the December 11, 2002, Board meeting as written Mr Helton seconded the motion which was unanimously approved by members Allen, Boynton, Clark, W Davenport, Elkin, Harris, Helton, Higgins, McAden, Orange, and Renmark

Approval of
Minutes

Mr Courtney introduced Ms Perkins as the new legal assistant for the Board Additionally, Mr Courtney introduced Ms Traylor as Ms Perkin's back-up should she be unable to attend a meeting

Introduction of
Legal Assistants

Duncan Abernathy, representative of the Virginia Society of the American Institute of Architects, spoke to the Section members regarding the Board's authority versus the authority of a Section of the Board Mr Abernathy stated that the power of the Board lies in its Sections, because each Section knows its profession best and is most able to determine who does or does not meet the requirements for certification and/or licensure Mr Abernathy stated that he is against actions that would take any authority away from the Sections in order to give it to the Board, and would support a legislative change that would ensure that authority to regulate its profession stays with the Sections

Public Comment
Period

The Board members discussed a memorandum drafted by Mr Courtney pertaining to 18 VAC 10-20-740 D and E regarding questions that have arisen pertaining to regulants who have received permission to modify drawings of another professional and whether the regulants who are making the modifications are to take responsibility for the entire drawing or only the modified portion of the drawing The memorandum was drafted to include the suggestions made by the various Sections during their last Section meetings After discussion, Mr Boynton moved to approve the amended memorandum as drafted, which includes the following

Discussion of
Questions
Regarding
Regulation 18
VAC 10-20-
740.D and E

Regulation 18 VAC 10-20-740 D and E states

"18 VAC 10-20-740. Professional responsibility.

"D A professional shall not utilize the design, drawings or work of another professional to, including but not

limited to, complete the design, drawings or work or to replicate like design, drawings or work without the knowledge and written consent of the person or organization that owns the design, drawings or work

- "E A professional who has received permission to modify or otherwise utilize the designs, drawings or work of another professional pursuant to subsection D of this section may seal that work only after a thorough review of the design, drawings or work to the extent that full responsibility shall be assumed for all design, drawings or work "

As to questions regarding regulation 18 VAC 10-20-740 D and E and whether the regulant who has received permission to modify the drawings of another professional is to take responsibility for the entire drawing or only the modified portion of the drawing, the answer to questions regarding sealing the work of another professional pursuant to regulation 18 VAC 10-20-740 D and E depends on the facts of each situation and is contingent on several factors

- 1 The terms of the written agreement are relevant as well as whether the seals are left on the documents by the originating professional
- 2 Whether the project is complete or not when permission is granted is also relevant Regulation 18 VAC 10-20-760 A states

"18 VAC 10-20-760. Use of seal.

- "A The application of a professional seal shall indicate that the professional has exercised complete direction and control over the work to which it is affixed Therefore, no regulant shall affix a name, seal or certification to a plat, design, specification or other work constituting the practice of the professions regulated which has been prepared by an unlicensed or uncertified person or firm unless such work was performed under the direction and supervision of the regulant while under the regulant's contract or while employed by the same firm as the regulant *If a regulant is unable to seal completed professional work, such work may be sealed by another regulant only after thorough review and*

verification of the work has been accomplished to the same extent that would have been exercised if the work had been done under the complete direction and control of the regulant affixing the professional seal [emphasis added] "

- 3 If the drawings are to be used to make a change to an existing, completed project, the impact of the change would have to be analyzed to ensure that the integrity of the completed project is not compromised by the change
- 4 If the seals are left on the documents by the originating professional and the originating professional retains responsibility for the unchanged work, then the second professional would need to clearly indicate the area of responsibility of the second professional on the documents (such as by shading or clouding their work) and also apply their seal with a notation that it is only for the work on the documents for which they are taking responsibility (consistent with # 3 above)

Mr Elkin seconded the motion which was unanimously approved by members Allen, Boynton, Clark, W Davenport, Elkin, Harris, Helton, Higgins, McAden, Orange, and Renmark

Mr May arrived at 9 19 a m

Mr. May's
Arrival

Robert P Chandler spoke to the Board members regarding File Number 2003-01293. Mr Chandler indicated that he was present to answer any questions regarding his application file

Robert P.
Chandler, File
Number 2003-
01293

In regards to File Number 2003-01293, Robert P. Chandler, the Board members reviewed the record of the Informal Fact-Finding Conference which consisted of the application file, transcript and exhibits, and summary and recommendation of the presiding Board member, as well as the presentation by Mr Chandler Mr Elkin moved to accept the summary and recommendation of the presiding Board member and approve Mr Chandler's application for a professional engineers license by oral examination in accordance with § 54 1-406 E of the Code of Virginia Mr Chandler submitted additional information at the Informal Fact-Finding Conference and a spreadsheet was prepared that outlined Mr Chandler's graduate and undergraduate course work (indicating that Mr. Chandler has a

File Number
2003-01293,
Robert P.
Chandler

approved by members Allen, Clark, W Davenport, Elkin, Harris, Helton, Higgins, May, McAden, Orange, and Renmark As the presiding Board member at the Informal Fact-Finding Conference, Mr Boynton was not present during the discussion or vote

No other respondent, counsel for respondent or other representative, or participant without an appointment was present to speak before the Board

Call for
Respondent

Regarding File Number 2002-03286, Michael L. Musil, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the investigative file, transcript and exhibits, and summary and recommendation of the presiding Board member Mr May moved to accept the summary and recommendation of the presiding Board member as to the facts and find a violation of 18 VAC 10-20-750 of the Board's 1997 and 1999 regulations (Count I) and 18 VAC 10-20-740 C of the Board's 2002 regulations (Count II) Mr Musil was disciplined by the states of South Carolina, North Carolina, Oklahoma, and Mississippi, and is not in good standing in those jurisdictions, which is a violation of 18 VAC 10-20-750 of the Board's 1997 and 1999 regulations Additionally, Mr Musil failed or refused, upon request or demand, to respond to an investigator seeking information in a complaint file with the Board, which is a violation of 18 VAC 10-20-740 C of the Board's 2002 regulations Mr Harris seconded the motion which was unanimously approved by members Allen, Clark, W Davenport, Elkin, Harris, Helton, Higgins, May, McAden, Orange, and Renmark There were no prior violations on record Mr Clark moved to accept the sanctions recommended by the presiding Board member and impose revocation of Mr Musil's architect license Mr Allen seconded the motion which was unanimously approved by members Allen, Clark, W Davenport, Elkin, Harris, Helton, Higgins, May, McAden, Orange, and Renmark As the presiding Board member at the Informal Fact-Finding Conference, Mr Boynton was not present during the discussion or vote

File Number
2002-03286,
Michael L.
Musil

Regarding File Number 2003-01510, Brian L. Dresen, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcript and exhibits, and summary and recommendation of the presiding Board member Mr Allen moved to accept the summary and recommendation of the presiding Board member and deny Mr Dresen's application for a land surveyor license by examination Mr Dresen was given 10 years and 9 months of experience credit toward the 12 years required based on his education Further, Mr Dresen submitted an additional 10 months of experience at the Informal Fact-Finding Conference, which must be reviewed by another member of the Land Surveyors Section Mr McAden seconded the motion which was

File Number
2003-01510,
Brian L. Dresen

unanimously approved by members Allen, Boynton, Clark, W Davenport, Harris, Helton, Higgins, May, McAden, Orange, and Renmark As the presiding Board member at the Informal Fact-Finding Conference, Mr Elkin was not present during the discussion or vote

Regarding File Number 2003-01511, Shawn D. Swisher, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcript and exhibits, and summary and recommendation of the presiding Board member Mr W Davenport moved to accept the summary and amend the recommendation of the presiding Board member by deleting the last sentence of the recommendation and deny Mr Swisher's application for a land surveyor license by examination Mr Swisher was given 1 year and 8 months of experience credit towards the required 4 years, therefore, he needs an additional 2 years and 4 months of qualifying experience Mr Helton seconded the motion which was unanimously approved by members Boynton, Clark, W Davenport, Elkin, Harris, Helton, Higgins, May, McAden, Orange, and Renmark As the presiding Board member at the Informal Fact-Finding Conference, Mr Allen was not present during the discussion or vote

File Number
2003-01511,
Shawn D.
Swisher

Regarding File Number 2003-00526, Micah Taze Crowder, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcript and exhibits, and summary and recommendation of the presiding Board member Mr Elkin moved to accept the summary and amend of the presiding Board member by deleting the last sentence of the recommendation and deny Mr Crowder's application for the land surveyor-in-training designation Mr Crowder was given 1 year and 10 months of experience credit towards the required 8 years Mr May seconded the motion which was unanimously approved by members Boynton, Clark, W Davenport, Elkin, Harris, Helton, Higgins, May, McAden, Orange, and Renmark As the presiding Board member at the Informal Fact-Finding Conference, Mr Allen was not present during the discussion or vote

File Number
2003-00526,
Micah Taze
Crowder

Regarding File Number 2001-00673, Donnie Walker, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the investigative file, transcript and exhibits, and summary and recommendation of the presiding Board member Mr Elkin moved to adopt the summary and recommendation of the presiding Board member, in part, as to the facts Further, Mr Elkin moved to delete the recommendation that Mr Walker make a presentation to the Board to verify his competence in accordance with 18 VAC 10-20-790 B of the Board's 1999 regulations Mr Elkin further moved that the Board finds that

File Number
2001-00673,
Donnie Walker

Count I: Mr Walker's failure to perform the proper research in the production of the survey plats of the William H. Halsey property is a violation of 18 VAC 10-20-370 A of the Board's 1999 regulations

Count II: Mr Walker's failure to perform the required minimum field procedures in the production of the survey plats of the William H Halsey property is a violation of 18 VAC 10-20-370 B 3 of the Board's 1999 regulations

Count III: Mr Walker's failure to perform the required office procedures involving computations to arrive at closure in the production of the survey plats of the William H Halsey property is a violation of 18 VAC 10-20-370 C 1 of the Board's 1999 regulations

Count IV: Mr Walker's failure to include the names of owners of record and the deed book reference where the acquisition was recorded in the production of the survey plats of the William H Halsey property is a violation of 18 VAC 10-20-370 C 2 b of the Board's 1999 regulations

Count V: Mr Walker's failure to include widths of right-of-way, and/or distance to the center of the physical pavement and pavement width, and streams, adjoining or running through the land, in the production of the survey plats of William H Halsey is a violation of 18 VAC 10-20-370 C 2 d of the Board's 1999 regulations

Count VI: Mr Walker's failure to include the north arrow and source of meridian in the production of the survey plats of the William H Halsey property is a violation of 18 VAC 10-20-370 C 2 i of the Board's 1999 regulations

Count VII: Mr Walker's failure to include the reference bearing and distance to a property corner of an adjoining owner or other prominent object in the production of the survey plats of the William H Halsey property is a violation of 18 VAC 10-20-370 C 2 j of the Board's 1999 regulations

Count VIII: Mr Walker's failure to include the tax map designation in the production of the survey plats of the William H Halsey property is a violation of 18 VAC 10-20-370 C 2 k of the Board's 1999 regulations

Count IX: Mr Walker's failure to include on the survey plats of the William H Halsey property that the land boundaries shown on the plats are based on a current field survey may be a violation of 18 VAC 10-20-

370 C 2 m of the Board's 1999 regulations. Mr Walker stated during the Informal Fact-Finding Conference that the deed plot was only an illustrative sketch to be used as a part of an auction brochure, therefore, this aspect of the file was closed with a finding of no violation

Mr W Davenport seconded the motion which was unanimously approved by members Boynton, Clark, W Davenport, Elkin, Harris, Helton, Higgins, May, McAden, Orange, and Renmark There were no prior violations on record Mr Elkin moved to impose a monetary penalty of \$250 per count for counts I through VIII, for total monetary penalties of \$2000 Mr W Davenport seconded the motion which was unanimously approved by members Boynton, Clark, W Davenport, Elkin, Harris, Helton, Higgins, May, McAden, Orange, and Renmark As the presiding Board member at the Informal Fact-Finding Conference, Mr Allen was not present during the discussion or vote

The Board members took a break from 10.07 a m to 10 16 a m

Break

The Board members were provided with the Board financial statements from December 2002 for informational purposes

**Review of Board
Financial
Statements**

Mr Courtney informed the Board members that due to budget restrictions, the new EAGLES licensing system has been put on hold However, the Department is planning on having the capability to allow on-line renewals and address changes in place by June 30, 2003

Other Business

Additionally, the Department is working on creating a ListServ for all of its boards by the end of 2003 This would allow the boards to e-mail all of those who wish to be contacted by e-mail when various issues arise The e-mail addresses will be collected through the on-line renewal and address change processes

Mr Courtney reminded the Board members that elections for Board and Section officers will take place during the next series of meetings

At 10 35 a m, Mr Boynton moved that the meeting be recessed and that the Board immediately reconvene in closed meeting for the purpose of consultation with legal counsel and briefings by staff members pertaining to actual or probable litigation as permitted by § 2 2-3711 A 7 of the Code of Virginia The following non-members were in attendance to reasonably aid the consideration of the topic Mark N Courtney, due to his intimate knowledge of this matter, Karen W O'Neal, due to her familiarity with similar cases within the Department, and William Diamond, as counsel to

Closed Meeting

the Board The motion was made with respect to the matters identified as agenda item 15, Discussion of J C May Appeal with Representative of the Office of the Attorney General Mr May seconded the motion which was unanimously approved by members Allen, Boynton, Clark, W Davenport, Elkin, Harris, Helton, Higgins, May, McAden, Orange, and Renmark

At 11 00 a m , Mr Boynton moved to adjourn the closed meeting and that the Board immediately reconvene in open meeting Mr May seconded the motion which was unanimously approved by members Allen, Boynton, Clark, W Davenport, Elkin, Harris, Helton, Higgins, May, McAden, Orange, and Renmark

Open Meeting

CERTIFICATION OF CLOSED MEETING

Certification of
Closed Meeting

WHEREAS, the APELSCIDLA Board has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act, and

WHEREAS, § 2 1-344 1 of the Code of Virginia requires a certification by the APELSCIDLA Board that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the APELSCIDLA Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification applies, and (ii) only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the APELSCIDLA Board

VOTE	12-0-1
AYES	Allen, Boynton, Clark, W Davenport, Elkin, Harris, Helton, Higgins, May, McAden, Orange, Renmark
NAYS	0
ABSENT	R Davenport

The Board members took a break from 11 07 to 11 16 a m

Break

The Board members discussed a letter from Mr. Abernathy of the VSAIA regarding businesses performing non-certified services, as well as a draft response to Mr. Abernathy's letter. Mr. Courtney stated that this issue was originally discussed at the APELSCIDLA Board meeting on December 11, 2002, however, the Board asked that each Section review the letters so that a consensus could be reached for this meeting. After discussion, Ms. Renmark moved to send the revised letter to Mr. Abernathy. Mr. McAden seconded the motion which was unanimously approved by members Allen, Boynton, Clark, W. Davenport, Elkin, Harris, Helton, Higgins, May, McAden, Orange, and Renmark.

**Discussion of
Letter
Regarding
Businesses
Performing Non-
Certified
Services**

The Board members were provided with a memorandum from Sharon Sweet, Director of Education and Examinations, regarding an increase in Landscape Architectural Registration Examination (LARE) fees by the Council of Landscape Architecture Registration Boards (CLARB). After review, Mr. W. Davenport moved to adopt the following fees for the LARE:

**Discussion of
LARE Fees**

December 2003
Section C \$250
Section E \$250

December 2004
Section C \$270
Section E \$270

June 2004
Section A \$100
Section B \$140
Section C \$250
Section D \$205
Section E \$250
All Parts \$695

June 2005:
Section A \$110
Section B \$145
Section C \$270
Section D \$215
Section E \$270
All Parts \$695

Mr. Allen seconded the motion which was unanimously approved by members Allen, Boynton, Clark, W. Davenport, Elkin, Harris, Helton, Higgins, May, McAden, Orange, and Renmark.

Mr. Courtney apprised the Board members as to the status of the Sections' review of the Regulatory Review Committee's work. Mr. Courtney stated that all of the Sections agreed to continue review of the Committee's draft regulations to the next series of Section meetings so that a more thorough review can be performed. Then, the Board will make a decision at the June APELSCIDLA Board meeting as to whether or not to begin the regulatory review process. The Board members agreed by consensus with this plan of action.

**Update on
Review of Draft
Regulations
from Regulatory
Review
Committee**

Mr Courtney updated the Board members as to the status of the request to the Board for Professional and Occupational Regulation for a study of photogrammetry Mr Courtney stated that he spoke to the Board for Professional and Occupational Regulation at its meeting on March 3, 2003, regarding this issue The Board for Professional and Occupational Regulation voted unanimously to conduct the study of photogrammetry

Update on
Photogrammetry
Study

The Board members reviewed the updated Virginia Department of Transportation (VDOT) Surveyor Apprenticeship Program as provided by John Simmers, Surveyor Apprenticeship Coordinator with VDOT Mr Simmers also provided a summary of the changes made to the program After discussion, Mr Allen moved to adopt the revised Virginia Surveyor Apprenticeship Program as submitted by Mr Simmers Ms Orange seconded the motion which was unanimously approved by members Allen, Boynton, Clark, W Davenport, Elkin, Harris, Helton, Higgins, May, McAden, Orange, and Renmark

Review of
VDOT Surveyor
Apprenticeship
Program

The Board members reviewed correspondence from the National Council of Examiners for Engineering and Surveying (NCEES) regarding the appointment of emeritus and associate members After discussion, Mr Allen moved to remove Mr Harris as an emeritus member, as he has been appointed to the Board again, and submit former Board member Wilmer (Bill) Sirine, II, for appointment as an emeritus member Mr Helton seconded the motion which was unanimously approved by members Allen, Boynton, Clark, W Davenport, Elkin, Harris, Helton, Higgins, May, McAden, Orange, and Renmark

NCEES
Emeritus
Members

The Board members were provided with information from the Department's Finance Division regarding Board fees and the necessity for an increase in those fees in order to remain in compliance with the Callahan Act After discussion, Mr Elkin moved to authorize staff to begin the regulatory review process in order to amend the Board's fees Mr Harris seconded the motion which was unanimously approved by members Allen, Boynton, Clark, W Davenport, Elkin, Harris, Helton, Higgins, May, McAden, Orange, and Renmark

Discussion
Regarding
Increase in
Board Fees

Board member training was conducted by Mr Guffey of the Enforcement Division Mr Guffey reviewed information related to the Enforcement Division, such as the Division's organization, complaint processing, and the adjudication process Additionally, the Board members attended a mock Informal Fact-Finding Conference in order to allow those Board members who have never presided at an Informal Fact-Finding Conference to witness the process, and served as a refresher for those who have presided at an Informal Fact-Finding Conference

Board Member
Training

Mr May requested that staff check on the Regulant Look Up feature on the Department's website to ensure that it is working properly, as licensing information for an individual that he looked up recently was not available even though he confirmed with the Board office that the person was licensed

Other Business


Conflict of Interest forms were completed by all members present

Conflict of
Interest Forms

There being no further business, the meeting was adjourned at 12 48 p.m

Adjourn


Ralph B Higgins, Chair


Louise Fontaine Ware, Secretary

COPY TESTE

Custodian of Records

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Ronald G. Helton
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on June 5, 2003
5. Nature of Personal Interest Affected by Transaction N/A

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction

CEC/V, VSPE

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

R. G. Helton
Signature

6/5/03
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name. Richard N. Davenport
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction. Board Meeting on June 5, 2003
5. Nature of Personal Interest Affected by Transaction _____

None

6. I declare that

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

None, None

(b) I am able to participate in this transaction fairly, objectively, and in the public interest


Signature

5 JUNE 03
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

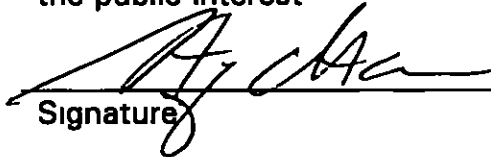
- 1 Name. Stanley C. Harris
- 2 Title: Member
3. Agency. APELSCIDLA Board
- 4 Transaction. Board Meeting on June 5, 2003
- 5 Nature of Personal Interest Affected by Transaction. NONE
-

6. I declare that

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction.

VSPE ASME

(b) I am able to participate in this transaction fairly, objectively, and in the public interest


Signature

6/5/03
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name Doyle B Allen
- 2 Title Member
- 3 Agency APELSCIDLA Board
4. Transaction. Board Meeting on June 5, 2003
5. Nature of Personal Interest Affected by Transaction: NONE
-

6 I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Doyle B. Allen
Signature

6/5/03
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

- 1 Name. John R. McAden
- 2 Title: Member
- 3 Agency: APELSCIDLA Board
- 4 Transaction: Board Meeting on June 5, 2003
- 5 Nature of Personal Interest Affected by Transaction: Surveying
-

6 I declare that

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

Land Surveyors

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

John R. McAden
Signature

6-5-03
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

- 1 Name. John M. Elkin, Jr
- 2 Title. Member
3. Agency: APELSCIDLA Board
- 4 Transaction Board Meeting on June 5, 2003
- 5 Nature of Personal Interest Affected by Transaction: Land
Surveying

6 I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction

Land Surveyors

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Signature

Date

6/5/3

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

- 1 Name David L May, Jr.
2. Title: Member
- 3 Agency. APELSCIDLA Board
4. Transaction: Board Meeting on June 5, 2003
- 5 Nature of Personal Interest Affected by Transaction: _____
None

6 I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

Architecture

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

[Signature] of *June 5, 2003*

Signature Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

- 1 Name. John S. Clark, Jr.
- 2 Title: Member
- 3 Agency APELSCIDLA Board
- 4 Transaction Board Meeting on June 5, 2003
- 5 Nature of Personal Interest Affected by Transaction: _____

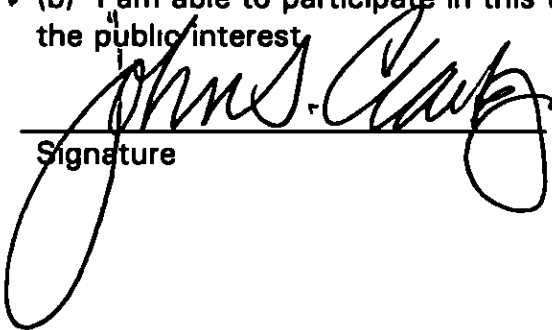
6 I declare that

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

✓ (b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Signature

Date



6.5.03

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name. Carole Ridings Renmark
2. Title Member
- 3 Agency APELSCIDLA Board
4. Transaction Board Meeting on June 5, 2003
5. Nature of Personal Interest Affected by Transaction: _____

6 I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction.

~~Not~~ I am able to participate in this transaction fairly, objectively, and in the public interest.

Carole R Renmark

Signature

6/5/03

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

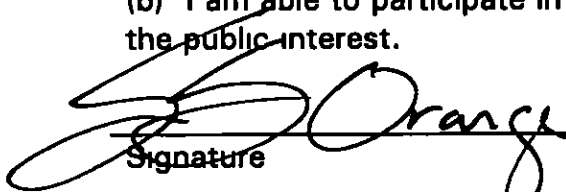
**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Susan S Orange
2. Title Member
3. Agency APELSCIDLA Board
4. Transaction Board Meeting on June 5, 2003
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.


Signature

6.5.03
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

- 1 Name: Ralph B. Higgins
- 2 Title: Member
- 3 Agency: APELSCIDLA Board
- 4 Transaction Board Meeting on June 5, 2003
- 5 Nature of Personal Interest Affected by Transaction _____
none

6. I declare that

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Signature

Date

Ralph B. Higgins 6.5.03

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

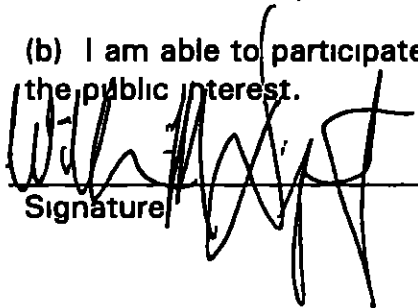
1. Name: William M Davenport
2. Title Member
3. Agency APELSCIDLA Board
4. Transaction: Board Meeting on June 5, 2003
5. Nature of Personal Interest Affected by Transaction: N/A
-

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

LANDSCAPE ARCHITECTURE

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.


Signature

JUNE 5, 2003
Date